



ONONDAGA COUNTY

INDUSTRIAL DEVELOPMENT AGENCY

335 MONTGOMERY STREET, FLOOR 2M, SYRACUSE, NY 13202

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Finance Committee Meeting Agenda July 18, 2024

8:30 AM Call to Order the Meeting of the Finance Committee

A. Approval of Minutes: October 12, 2023

Action Items:

1. Review of proposed 2025 draft budget.

Representative: Nate Stevens, Treasurer

Adjourn

Onondaga County Industrial Development Agency
Finance Committee Meeting Minutes
October 12, 2023

A finance meeting of the Onondaga County Industrial Development Agency was held on Thursday, October 12, 2023, 335 Montgomery Street, Floor 2M, Syracuse, New York.

Susan Stanczyk called the meeting to order at 8:30 AM with the following:

PRESENT:

Susan Stanczyk
Janice Herzog
Patrick Hogan
Fanny Villarreal
Cydney Johnson
Kevin Ryan
Elizabeth Dreyfuss

ALSO PRESENT:

Robert M. Petrovich, Executive Director
Nathaniel Stevens, Treasurer
Nancy Lowery, Secretary
Alexis Rodriguez, Assistant Treasurer
Karen Doster, Recording Secretary
Jeff Davis, Barclay Damon LLP
Amanda Fitzgerald, Barclay Damon LLP

APPROVAL OF FINANCE MEETING MINUTES- June 22, 2023

Upon motion by Patrick Hogan, seconded by Elizabeth Dreyfuss, the OCIDA Board approved the finance meeting minutes of June 22, 2023. Motion was carried.

ACTION ITEMS

1. Self-Evaluation of the Committee: Motion of the self-evaluations was made by Patrick Hogan and seconded by Elizabeth Dreyfuss. Motion carried unanimously.
2. Review of the Committee Charter: Nancy Lowery stated that there were no changes to the Committee Charter. Susan Stanczyk read the action requested of "A Resolution of the Committee to transmit the Committee Charter with/without comments to the Governance

Committee for review and recommendation to the Board”. A motion was made by Elizabeth Dreyfuss and seconded by Patrick Hogan. Motion passed unanimously.

3. Draft Annual Report (2023 Fiscal Year): Nancy Lowery gave a brief introduction to the Draft Annual Report. Susan Stanczyk read the action requested of “A Resolution of the Committee to transmit the Committee Annual Report with/without comment to Governance Committee for review and recommendation to the Board.” A motion to approve the Draft Annual Report was made by Patrick Hogan and seconded by Elizabeth Dreyfuss. Motion passed unanimously.
4. 2024 Agency Budget: Susan Stanczyk read the action requested of “A Resolution of the Committee to transmit the 2024 Agency Budget to the full Board for adoption.” Nate Stevens gave a brief introduction to the budget. Patrick Hogan noted that despite the increased activity of the Board, the office is doing a good job staying under budget. A motion was made by Patrick Hogan and seconded by Elizabeth Dreyfuss. Motion passed unanimously.

Motion to adjourn made by Patrick Hogan and seconded by Elizabeth Dreyfuss at 9:40 AM.

Alexis Rodriguez, Secretary

OCIDA 2025 Budget

1. Operating Expenses/Program Expenses	2024 Budget	2024 YTD	2025 Budget
Onondaga County - Contractual Support Services	\$ 950,000	\$ 222,654	\$ 950,000
General & Administrative	\$ 1,300,000	\$ 248,628	\$ 1,300,000
Other Pass-through Expense	\$ 3,700,000	\$ 2,692,045	\$ 3,700,000
Depreciation Expense	\$ 30,000	-	\$ 30,000
Professional Services	\$ 350,000	\$ 18,397	\$ 350,000
Marketing Expense	\$ 200,000	\$ 37,746	\$ 200,000
Other Expenses	\$ 200,000	\$ 2,065	\$ 200,000
Conferences/Project Events	\$ 50,000	-	\$ 50,000
Office Expenses/Meeting Expenses	\$ 50,000	\$ 1,643	\$ 50,000
Total Operating/Program Expenses	\$ 6,830,000	\$ 3,223,177	\$ 6,830,000

2. Revenue	2024 Budget	2024 YTD	2025 Budget
Agency Revenues	\$ 3,000,000	\$ 2,333,264	\$ 2,800,000
Other Pass-through Income	\$ 3,700,000	\$ 2,692,045	\$ 3,700,000
Rent Income	\$ 15,000	\$ 6,122	\$ 15,000
Grant Income/Reimbursement	\$ 15,000	-	\$ 15,000
Other Income	\$ 50,000	\$ 51,238	\$ 50,000
Interest Income	\$ 50,000	\$ 138,900	\$ 250,000
Total Revenue	\$ 6,830,000	\$ 5,221,568	\$ 6,830,000
<i>Revenue - Expenses</i>	\$ -	\$ 1,998,391	\$ -