

Local Law Filing

NEW YORK STATE DEPARTMENT OF STATE
41 STATE STREET
ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

~~XXXXX~~
~~City~~
~~City~~ of CLAY
Town
~~Village~~

FILED
STATE RECORDS

FEB 28 2011

DEPARTMENT OF STATE

Local Law No. 2 of the year 2011

A local law LOCAL LAW NO. 2 OF THE YEAR 2011 AMENDING CHAPTER 22, entitled "ETHICS Section 22-5 Rules
(Insert Title)
with respect to conflict of interest; 22-6 Standards applying to all Town Employees and Section
22-14 Powers to Code of the Town of Clay

Be it enacted by the Town Board of the
(Name of Legislative Body)

~~XXXXX~~
~~City~~ of Clay as follows:
Town
~~Village~~

Said Local Law amendment of Chapter 22 to read as follows: (See Attached)

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 20 11 of the ~~(County)(City)(Town)(Village)~~ of Clay was duly passed by the Town Board on February 7, 20 11, in accordance with the applicable provisions of law.
(Name of Legislative body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 _____, in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20 _____.
(Name of Legislative Body)
(Elective Chief Executive Officer*)
Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general) (special)(annual) election held on _____ 20 _____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20 _____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 _____, in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20_____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20_____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20_____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20_____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 , above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

JILL HAGEMAN-CLARK

Date: **February 18th, 2011**

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

STATE OF NEW YORK
COUNTY OF ONONDAGA

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

Signature

ROBERT M. GERMAIN, TOWN ATTORNEY

Title

~~XXXX~~

City of Town of Clay

Town

~~Village~~

Date: **February 18th, 2011**

LOCAL LAW NO. 2 OF THE YEAR 2011

TOWN OF CLAY

LOCAL LAW NO. 2 OF THE YEAR 2011 AMENDING CHAPTER 22, entitled "**ETHICS Section 22-5 Rules to conflict of interest; 22-6 Standards applying to all Town Employees and Section 22-14** to the Code of the Town of Clay.

It is the purpose of this local law to add to **CHAPTER 26** entitled "**ETHICS**" by amending **Section 22-5 Rules to conflict of interests**, adding a new paragraph as follows: No supervisory or management employees may participate in the appointment or recommend the appointment of an immediate family member, domestic partner, and/or a person with whom they have a close personal or business relationship, to a position in any department or office over which they have control. Amending **Section 22-6 Standards applying to all Town Employees** – adding a paragraph K. No officer or employee may use government letterhead, personnel, equipment, supplies or resources for a non-governmental purpose, nor may they do personal or private activities during required working hours. **Amending Section 22.14 Powers** – adding new paragraphs entitled as follows: P. The Board will meet annually after reviewing the annual financial disclosure requirements have been distributed and returned in the month of May. At which time the Board of Ethics will review the forms to ensure they are completed. Q. The Board of Ethics will create an annual list of outside businesses which they will obtain while reviewing the disclosure forms in the month of May. Said list will be distributed to department heads for review when considering contracts and purchases in order to identify and avoid possible conflicts of interest. The Board will also draft a report to the Town Board with their findings all ethical discussion and activity to the Town Board to the Code of the Town of Clay.

IT IS ENACTED by the Town Board of the Town of Clay, County of Onondaga as follows: **SECTION 1. Chapter 22** entitled "**ETHICS**", is amended by adding a new paragraph to **Section 22.5** "No supervisory or management employees may participate in the appointment or recommend the appointment of an immediate family member, domestic partner, and/or a person with whom they have a close personal or business relationship, to a position in any department or office over which they have control". Amending **Section 22-6 Standards applying to all Town Employees** – adding a new paragraph, entitled, "K. No officer or employee may use government letterhead, personnel, equipment, supplies or resources for a non-governmental purpose, nor may they do personal or private activities during required working hours". Amending **Section 22.14 Powers** - adding new paragraphs entitled "P. The Board will meet annually after reviewing the annual financial disclosure requirements have been distributed and returned in the month of May. At which time the Board of Ethics will review the forms to ensure they are completed and Q. The Board of Ethics will create an annual list of outside businesses which they will obtain while reviewing the disclosure forms in the month of May. Said list will be distributed to department heads for review when considering contracts and purchases in order to identify and avoid possible conflicts of interest. The Board will also draft a report to the Town Board with their findings all ethical discussion and activity to the Town Board to the Code of the Town of Clay.

December 20th, 2010 Town Board called public hearing for proposed local law for January 19th, 2011 at 7:38 P.M.,

Notice of public hearing published in the Post Standard on January 10th, 2011.

Public hearing held and completed on January 19th, 2011.

Said Local Law was approved at the February 7th, 2011 Town Board Meeting.

Local Law sent to Dept. of State on _____.

Received letter from Dept. of State, local law filed on _____.

§ 22.5 Section 22-5 Rules to conflict of interests.

No supervisory or management employees may participate in the appointment or recommend the appointment of an immediate family member, domestic partner, and/or a person with whom they have a close personal or business relationship, to a position in any department or office over which they have control.

Section 22-6 Standards applying to all Town Employees.

K. No officer or employee may use government letterhead, personnel, equipment, supplies or resources for a non-governmental purpose, nor may they do personal or private activities during required working hours.

Section 22.14 Powers.

P. The Board will meet annually after reviewing the annual financial disclosure requirements have been distributed and returned in the month of May. At which time the Board of Ethics will review the forms to ensure they are completed; and paragraph

Q. The Town Board will meet annually after reviewing the annual financial disclosure requirements have been distributed and returned in the month of May. At which time the Board of Ethics will review the forms to ensure they are completed.

SECTION 2. This local law shall take effect immediately upon filing with the Office of the Secretary of State.